Oxford Square Condominium Association

600 Kenwick Circle, Casselberry, FL 32707

Board of Directors Meeting

February 28, 2024

**Members Present:** Russell Hebert, President Michael Daniel, Director, via phone

James Dunn, Director Merav Daniel, Director, Absent

Ada Hebert, Sec. /Treas. Cathy MacDougall, Property Mgr.

**CALL TO ORDER:** The meeting was called to order by Pres. Russell Hebert at 2:00 PM.

**PROOF OF NOTICE/QUORUM -** Yes

**1. Approval of minutes:** A motion was made by Russell Hebert and seconded by Michael Daniel to approve the minutes of August 10, 2023. Motion passed.

**2. Financial/Treasurer –** See attached report.

**3. Collections –** Board discussed delinquent owners that were sent for collection.

See attached report.

**4. Manager’s report –** See attached report.

**5. Maintenance report –** See attached report.

**6. Violations –** See attached report.

**NEW BUSINESS**

**7. Big Dogs on Property –** President advised Board that several big dogs have been removed from the property that did not meet Rules and Regulations. We are working on several more once owners are located and also taking steps to prevent and cure these violations. Emotional Support Animal owners must follow criteria as stated in Florida Statutes.

**8. 4 Point Inspections:**  Property Manager advised the Board of the new law for this inspection. It only has to be done once and only if the Association is insured by Citizens Insurance.

**9. Appoint new Board Member –** Jim Travis resigned from the board as he is no longer a unit owner. A motion was made by Russell Hebert and seconded by Michael Daniel to appoint James Dunn as the new board member. Motion passed.

**10. Asphalt –** Property Manager is getting proposals to resurface the parking lot.

**ADJOURNMENT:** A motion was made by Russell Hebert and seconded by James Dunn to adjourn the meeting at 2:45 PM.

Respectfully submitted,

Ada Hebert, Secretary