Oxford Square Condominium Association

600 Kenwick Circle, Casselberry, FL 32707

Board of Directors Meeting

March 9, 2022

**Members Present:** Russell Hebert, President Michael Daniel, Director via phone

Jim Travis, V-Pres. (late) Ghorghe Daniel, Director, Absent

Ada Hebert, Sec. Merav Daniel, Director, Absent

Eileen Janesky, Treas.

Cathy MacDougall, Property Manager

**CALL TO ORDER: -** Meeting called to order by President Russell Hebert at 2:20 PM.

**PROOF OF NOTICE/QUORUM –** Yes

**1. Approval of minutes:** A motion was made by Russell Hebert and seconded by Michael Daniel to approve the minutes of November 17, 2021. Motion passed.

**2. Financial/Treasurer –** See attached report.

**3. Collections –** See attached report.

**4. Manager’s report –** See attached report.

**5. Maintenance report –** See attached report.

**6. Violations –** See attached report.

**OLD BUSINESS**

**7. Audit –** A motion was made by Russell Hebert and seconded by Jim Travis to hire Schafer, Tschopp, Whitcomb, Mitchell & Sheridan, LLP to do the 2021 financial audit. Motion passed.

**8. Update on Roofs –** Waiting for court to appoint mediator in New York.

**ADJOURNMENT –** A motion was made by Russell Hebert and seconded by Jim Travis to adjourn the meeting at 2:40 PM.

Respectfully submitted,

Ada Hebert, Secretary