Oxford Square Condominium Association

600 Kenwick Circle, Casselberry, FL 32707

Board of Directors Meeting

November 17, 2021

**Members Present:** Russell Hebert, President Michael Daniel, Director via phone

Jim Travis, V-President Ghorghe Daniel, Director, Absent

Ada Hebert, Sec. Merav Daniel, Director, Absent

Eileen Janesky, Treas. Absent

Cathy MacDougall, Property Manager

**CALL TO ORDER: -** The meeting was called to order by Russell Hebert at 6:35 PM.

**PROOF OF NOTICE/QUORUM -** Yes

**1. Approval of minutes:** A motion was made by Russell Hebert and seconded by Michael Daniel to approve the minutes of May 28, 2021, June 12, 2021, September 2, 2021 and October 20, 2021. Motion passed.

**2. Financial/Treasurer –** See attached report.

**3. Collections –**  See attached report.

**4. Manager’s report –** A motion was made by Jim Travis and seconded by Russell Hebert to purchase new cameras and extenders. Motion passed. See attached report.

**5. Maintenance report –** See attached report.

**6. Violations –** See attached report.

**OLD BUSINESS**

**7. Adopt the 2022 Budget -** A motion was made by Russell Hebert and seconded by Jim Travis to adopt the 2022 budget as presented. Motion passed.

**NEW BUSINESS**

**9. Christmas Bonus –** The Board agreed to give Santino Wright $100 and

**ADJOURNMENT –** A motion was made by Russell Hebert and seconded by Jim Travis to adjourn the meeting at 7:07 PM.

Respectfully submitted,

Ada Hebert, Secretary